The DH Network’s E-Academy
November 21 & November 22, 2014

Day One Schedule

9:30 – 10:00am  Meet & Greet

10:00 – 10:30am  Why We Are Here:
Trying a New Modality, One Lesson at a Time

10:30 – 11:00am  Using the QM Rubric to Evaluate a Sample Course
Identifying Criteria “Met” and “Not Yet Met” in Our Courses

11:00 – 11:15am  BREAK

11:15 – 12:15pm  “Mapping” and Alignment
Linking a Lesson or Activity to Course Objectives

12:15 – 1:00pm  LUNCH

1:00 – 3:00pm  Breaking Down the QM Criteria (20 minutes each)
   o Instructional Materials: Rethinking Lectures and Textbooks
   o Learner Engagement & Instructional Contact Time
   o Learner Engagement & Informal Assessment
   o Accessibility and Usability
   o Formal Assessment and Academic Integrity
   o A Key Aspect of Delivery: Frequent Feedback

3:00 – 4:00pm  Completing the Lesson Plan and Preparing to Present
Individual Consultations with DH Network
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Day Two Schedule

9:30 – 10:00am  Meet & Greet

10:00 – 11:00am  Independent or Collaborative Work Time

11:00 – 12:15pm  Peer Sharing and Presentations

12:15 – 1:00pm  LUNCH
DH Network
Quality Assurance Consult Plan

Step 1: Intake
Via phone call or Skype
→ not email; use synchronous technology chat

Script:
Why redesign your course?
What do you want to achieve through redesign?
What is your goal?
What is your level of experience with hybrid/online teaching and learning?

Step 2: Faculty Completes Advance Organizer
Create a shortened version of the QM Rubric Checklist to identify and prioritize faculty needs
→ Goal is to create an individualized consultation plan

Add/emphasize:
Planning and accounting for “instructional contact time”
Emphasize Standard 8 using language from UCC memo re Accessibility
“I am confident that materials I upload are accessible”

Step 3: Initial F2F Consultation
Network Member and Faculty together review:
• Advance Organizer
• Course Syllabus
Identify with faculty 2-3 items to work one.
→ Retain model of redesigning one module at a time.

Step 4: 2-3 Follow-up Consultations
Assignments/deliverable for each subsequent meeting.

Step 5: Faculty submits redesigned course for in-house QM peer review.