Quality Within Constraints: Course Design in a Hurry!

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Your Presenters

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Worsham College

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Penn State Shenango
Identify Constraints

• Time to launch
  • Actual work time

• Tools
  • Honest skills assessment

• Resources
  • Previous course offering
  • Training
  • People
  • Templates and models

• Level of Quality
Basic Level of Quality

- Clear expectations
- Clear organization and navigation
- Getting started/orientation
- Student point of view
  - What do I need to do?
  - How do I do it? How will I be graded?
  - When is it due? Where do I put it?
- Reduce unknowns
- Preemptively answer questions

QM Specific Review Standards
1.1, 1.2, 1.3, 1.4, 1.5, 1.6, 1.8
3.2
5.3, 5.4
7.1, 7.2, 7.3, 7.4
8.1
## Rapid Development Plan - RLST

<table>
<thead>
<tr>
<th>Time</th>
<th>October</th>
<th>November</th>
<th>December</th>
<th>January</th>
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<tbody>
<tr>
<td></td>
<td>No time</td>
<td>Limited time</td>
<td>Limited time</td>
<td>More time</td>
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### Tools

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<tr>
<th>LMS</th>
<th>Design and planning</th>
<th>Record and edit video</th>
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<td>• Copy into Canvas</td>
<td>• Canvas pages</td>
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<td>• Module structure</td>
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<td>• Syllabus and activities checklist</td>
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<td>• Prototype</td>
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### Resources

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<thead>
<tr>
<th>Resources</th>
<th>Existing activities and assessments</th>
<th>People</th>
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From the Course

### Welcome
- Welcome Message
- Discussion Question 1: Introduce Yourself
- Checklist: Weekly Schedule and Assignments (PDF)
- Resource: Canvas Student Guide

### Week 1: Introduction
- Week 1 To Do List
- Video: Getting Started in this Course
- Videos: Week 1 Instructor Commentary
- Take the U.S. Religious Knowledge Quiz

### Week 3: Religion in America and the World
- Week 3 To Do List
- Videos: Week 3 Instructor Commentary
- Journal Reflection 1
- Discussion Question 2: Relevance of Religion
From the Course

Week 5 To Do List

Readings

Following are required readings for Week 5:

- Jainism (RE: Online)
- Review the Jainism PowerPoint (provided as PDF file)
  Note: Your instructor uses the video to explain key concepts in detail, but you should consider the PowerPoint as required reading to prepare for exams.

Videos

- Videos: Week 5 Instructor Commentary

Activities

- Journal Reflection 2
- Open Discussion: Jainism (Optional)
# Rapid Development Plan - Worsham

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<thead>
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<th>April-May</th>
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<th>August</th>
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### Course Map

- Course Objectives (numbered list)
  1.
  2.
  3.

<table>
<thead>
<tr>
<th>M #</th>
<th>C</th>
<th>MODULE OBJECTIVE</th>
<th>EXISTING MATERIALS</th>
<th>MATERIALS TO BE CREATED</th>
<th>ACTIVITIES</th>
<th>ASSESSMENT</th>
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</thead>
<tbody>
<tr>
<td>1</td>
<td>1, 2</td>
<td>Objective 1</td>
<td>Chapter 1 YouTube video</td>
<td>Module overview video</td>
<td>Flashcards in Quizlet</td>
<td>Module Quiz</td>
</tr>
<tr>
<td>1</td>
<td>3</td>
<td>Objective 2</td>
<td>Chapter 1</td>
<td>Case video</td>
<td>Case discussion</td>
<td>Case analysis paper</td>
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## Converting F2F to Online

Example: Face-to-face small group discussion converted to online discussion

<table>
<thead>
<tr>
<th>Step</th>
<th>Existing Steps</th>
<th>Online Steps</th>
<th>Time Span</th>
<th>Update Instructions</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Break up into groups of 4 or 5</td>
<td>Instructor assigns teams including group leader who will post summary</td>
<td>Monday (1 day)</td>
<td>You have been assigned to the following groups...</td>
</tr>
<tr>
<td>2</td>
<td>Read the question prompt aloud</td>
<td>Students read question online</td>
<td>First post by Wednesday (2 days)</td>
<td>Read the question and make an initial post by...</td>
</tr>
<tr>
<td>3</td>
<td>Discuss the topic in your group</td>
<td>Discuss the topic in your group</td>
<td>(3 days)</td>
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</tr>
<tr>
<td>4</td>
<td>Reach a consensus on 3 most important issues</td>
<td>Reach a consensus on 3 most important issues</td>
<td>End discussion Saturday</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Report findings to the class during the report out period</td>
<td>Group leader posts 3 issues and summary of discussion</td>
<td>Follow up to other groups due Sunday (1 day)</td>
<td>After summaries are posted, read and reply to other groups with...</td>
</tr>
</tbody>
</table>
Plan for Improvement and Enhancement

(Hint: Time is still limited!)

- QM Standards
- Mid-semester and summative feedback
- Cross-training for faculty to go solo
- Circle back to the wish list
- Points of difficulty for students
  - Were questions asked by students?
- Passive to active
- Time-saving opportunities

QM General Standards
2, 3, 4, 5, 6, 8
Course Design in a Hurry

• Identify constraints
• Set level of quality
• Plan design and development
• Map objectives, materials, activities and assessments
  • Translate activities that work
  • Make a list of items to create
• Establish structure
• Help students get started
• Improve and enhance
Questions

What questions do you have?