



Do I Need a New Quality Matters™ Review?

- Has it been 5 years since the last review?
- Have you made substantial changes to the course-level objectives?
- Have you adopted a new textbook other than simply moving to a new edition?

Yes, you need a new Quality Matters Review™; notify the Director of Online Quality Assurance of the need for a new review.

- Have you started using or stopped using publisher materials?
- Have you made any change to any course- or module-level objectives?
- Have you made any changes in assessment?
- Have you added or deleted any assessments?
- Have you deleted any instructional materials?
- Have you made any structural changes to course design?

A review is possibly needed; contact either the Director of Online Quality Assurance or a member of the Online Quality Assurance Team.

- Have you made changes that clarify instructions for students?
- Have you added course materials to keep the course current or supplement instruction?
- Have you added innovative technology such as lectures, videos, presentation software, publisher enhancements, etc.? (Don't forget to get items captioned.)
- Have you personalized information?
- Have you updated policies? (Don't forget not to contradict the delivery standards.)
- Have you substituted one problem for a different one that is equal in content, such as different numbers in a math problem, etc.?

**You do not need a new Quality Matters™ review!
These types of changes are continuous improvement and should
be occurring regularly in your course!**