**Online Course Design Matrix**

*Course Title:*

*Course Description:*

**Part 1: Determining Course Goals**

*Course Goals:*

1.

2.

3.

4.

5.

*Convert goals to weekly topics:*

|  |  |
| --- | --- |
| **Course Goal** | **Course Module or weekly topic** |
| Course goal #1 | Week / Topic / Module #1 |
| Course goal #2 | Week / Topic / Module #2 |
| Course goal #3 | Week / Topic / Module #3 |
| Course goal #4 | Week / Topic / Module #4 |

**Part 2: Developing measurable objectives / instructional activities / assessment**

Break the broad, general goals into specific objectives:

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| ***Weekly topic / module***  ***Associated goal(s)***  *How will learners learn?*  *How will I know they have learned?*  *What do I want my learners to know?*  **Write a specific, measurable, learner-centered objective in this column?** | **Bloom’s Taxonomy** | ***Learning Activities*** *(What activities can I use to demonstrate that learners will meet the objective(s)?)* | | | | | ***Assessment*** *(How will I assess the learners on this learning objective? Which format is best?* | | | | |
| Class Lecture or Lecture Notes | Team Activity | Case Study | Other activity? |  | Objective test or exam | Reflective paper | Final Project | Other |  |
| Learning Objective #1 |  |  |  |  |  |  |  |  |  |  |  |
| Learning Objective #2 |  |  |  |  |  |  |  |  |  |  |  |
| Learning Objective #3 |  |  |  |  |  |  |  |  |  |  |  |

*Adapted from UCCS Assessment Office –* SAAC/Mapping Outcomes to Measures/Sources of Evidence

**Part 3: Conduct a final review of the design matrix**

Review your matrix and consider the following:

|  |  |
| --- | --- |
|  | **Make sure each learning objective is aligned** with the instructional activity, instructional materials, course technology, and the assessment instrument |
|  | The course provides a variety of activities that **promote active learning** (e.g., discussion forums collaborative assignments, problem-based learning activities, etc. |
|  | The course includes **a number of practice activities** to help learners achieve the learning objectives (e.g., non-grades quizzes, worksheets, reflective activities, etc.) |
|  | **The workload is manageable** for you as the instructor, and your learners. Make sure to develop activities that learners will have time to complete and you will have time to grade. |
|  | **Consider the time it will take to develop the content and activities** you have specified in the matrix. Keep it simpler the first time you teach the course and then add enhancements for each subsequent course offering. |

